




# U.S. Chemical Safety and Hazard Investigation Board

## Office of General Counsel

### Memorandum

To: Chairperson and Board Members

From: Ray Porfiri 

Cc: Charles Jeffress  
Chris Warner  
Daniel Horowitz  
Bea Robinson

Subject: Board Action Report – Notation Items 308 and 308A

Date: August 25, 2004

Attached to this memorandum is the finalized version of Board Order 038, *Preparation and Submission of CSB Budget Requests*. This should be a useful reference in reviewing the Fiscal Year 2006 Initial Budget Estimate, which will be submitted this week for the Board's vote. The Order was approved by the Board through Notation Item 308A, on July 14, 2004. This updated version of Order 038 incorporates minor technical amendments based on member comments to the original version, which was approved through Notation Item 308, on June 30, 2004.

### Voting Summary – Notation Item 308A

**Disposition: APPROVED**

**Disposition date: July 14, 2004**

	Approve	Disapprove	Calendar	Withhold	Not Participating	Date
<b>Chairperson Merritt</b>	X					7/12/2004
<b>Member Poje</b>	X					7/14/2004
<b>Member Bresland</b>	X					7/19/2004
<b>Member Medina</b>	X					7/13/2004

(Voting Summary for Notation Item 308 on reverse)

Voting Summary – Notation Item 308

**Disposition: APPROVED**

**Disposition date: June 30, 2004**

	<b>Approve</b>	<b>Disapprove</b>	<b>Calendar</b>	<b>Withhold</b>	<b>Not Participating</b>	<b>Date</b>
<b>Chairperson Merritt</b>	<b>X</b>					6/17/2004
<b>Member Poje</b>	<b>X</b>					6/30/2004
<b>Member Bresland</b>	<b>X</b>					7/1/2004
<b>Member Medina</b>	<b>X</b>					6/18/2004